

Timothy James Proffitt
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Objective: To support an established company in a role in which my technical skills, initiative and understanding of production driven organizations will be of value.

Qualifications: Experienced in Graphic Design using Adobe Suite, to include Illustrator and InDesign. Also experienced in Quark, PageMaker, and Front Page. Trained in Offset Web Press operation, including all aspects of prepress (whether digital computer-to-plate processing or film development plate processing). Also trained to run QuadStack 4 in 1 press units and newspaper insertion machine.

Education: Tuckerman High School, Tuckerman, Arkansas
Clovis Community College, Clovis, New Mexico

Experience:

2011 – Present – Warehouse/Delivery, 2M Company

Receive product as it arrives. Also responsible for inventory, stock backup and assisting coworkers when needed. Certified to operate forklifts, delivery trucks, pneumatic hand jacks and various other heavy machinery.

2010-Present -- Dock worker, Conway Freight

Operate heavy machinery to move freight for distribution. Control of lading bills and computerized control processes are among major duties.

2009-2009 -- Graphic Designer, Jonesboro Sun

Use computer software to create display and classified ads for print production of newspaper. Create displays for 11 separate newspapers. Photograph, edit, manage all ad files per customer demands, keep records of all ads created, storage of computer ad files for later use.

2005-2008 -- Pre-press Graphic Artist, Clovis News Journal

Perform all manner of prepress work, to include film development, film and plate processing, press operation and insertion. Major duties involve the use of Mac based software to create document setup for print production, graphic design programs such as Acrobat, Quark, InDesign, Photoshop, Illustrator and ImageReady to produce finished product for plate processing. As of December, 2005, performing all functions of the new CTP processing system, as well as new file transfer and processing software.

2003-2005 -- Meat Cutter, Wallace & Owen's Supermarket

Perform various cuts of meat per customer order. Also perform stock replenishment and customer satisfaction duties. Work in a fairly unsupervised manner to generate product to

meet customer needs and demands. Also performed sanitation duties to ensure that all local, state and federal sanitation and safety guidelines are met and exceeded.

2001-2002 -- Food Safety Inspector, U.S. Department of Agriculture

Supervised company employees, oversaw company personnel ensuring compliance with all federal and company production sanitation and safety protocols.

1999-2000 -- Supply Chain/Stock Support, World Color Press

Operation of receiving equipment to keep production in machines in supply of stock for production runs. Also responsible for inventory, stock backup and assisting coworkers when needed. Certified to operate forklifts, clamp trucks, pneumatic hand jacks and various other heavy machinery.

1998-1999 -- Packaging Department Supervisor, ConAgra Foods

Responsible for all aspects of the packaging process in the plant, including employee supervision, stock support, employee scheduling, time card procedures, meeting production demands and training of new employees.