

Barbara McCormick

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I am seeking immediate employment. I have a strong background in customer service, banking and medical field. I am a single mother with 2 children and find the hours demanded in the medical field to be a challenge for me.

Thank you for your consideration.

WORK EXPERIENCE

LPN Charge Nurse

Gosnell Therapy and Living Center - Blytheville, AR - October 2013 to January 2014

Responsibilities

Charge nurse, overseen the care of 30 residents and supervised a staff of CNA's per shift. Processed physician orders, lab results, and worked with families of each resident. Administered medication, monitored vital signs. General filing and some secretarial duties.

LPN

Mississippi County Hospital System - Blytheville, AR - July 2012 to September 2013

I worked with 2 Family Medical Physicians and performed all duties of the LPN. I have performed over 1000 needlesticks, and am familiar with lab draws/handling. I am experienced with 10 lead EKG, PFTs, Adult Immunizations, TB Skin Tests and many more duties as listed in my resume.

Collections Specialist

Commercial Collections - Blytheville, AR - June 2008 to February 2010

Responsibilities

I was responsible for placing client accounts into database, calling and collecting on bad debt accounts, filing, processing payments and daily deposit for company. Processing writ of garnishments, sending accounts to city clerk for processing, corresponding with process server with each account in legal status.

Accomplishments

Successfully mastered Debtmaster software.

Bank Teller/Customer Service Representative

Farmer's Bank and Trust - Blytheville, AR - February 2008 to May 2009

Responsibilities

Receive bank deposits, process transactions, ATM maintenance, identify counterfeit monies, accept loan payments, answer general banking questions, open and close demand deposit accounts, saving accounts, safety deposit box.

EDUCATION

LPN in Practical Nursing

Arkansas Northeastern College - Blytheville, AR
2010 to 2012